

St. Augustine's Parish Council Meeting

Tuesday December 11, 2018

Location: James and Judith's House

Attendees: James (chair), Steve, Michael, Karen, Alan, Cathy Doug M. Tim Dianne, David

Regrets: Emily, Carol, Linda, Darcy, Jean

1. **Opening Prayer** James opened the meeting with two collects for Advent appropriate for the season and the work of the Parish Council.
2. **Adoption of the Agenda** Tim moved Michael seconded that the agenda be approved as distributed. CARRIED
3. **Adoption of the Minutes for November 27th** David moved Alan seconded that the minutes of the previous Parish Council meeting, as distributed be adopted as presented. CARRIED
4. **Management Reports** There were no reports available at this point. Carol would forward any reports received to the members will be in the forthcoming weeks
5. **Business Arising from Minutes**
 - a. **Financial Report** Cathy presented the financial report up to and including November 30th. Most of the funds are within budgeted amounts with the exception of Revenue - Givings These amounts did not meet our expectations for the past two months, and thus left us with an overall anticipated deficit for the year. Cathy indicated that this situation might be reversed depending on the strength of the December givings, however the parish is able to cover the potential deficit by use of prior years' Reserves
 - b. **2019 Budget Draft 2** Cathy presented the second draft budget for next year. Based upon comments and concerns about her previous presentation she included two additional columns which showed possible Budgets for 2020 and 2021. In addition a percentage increase of 3.2% in Income is forecast which coincides with the percentage increase in pledged amounts in the early returns of response cards. Differences from the first draft presented last month, is the allocation to the Capital Fund from \$14,000 to \$5,000 in order to reduce the budgeted operating deficit. For the following years the capital fund is gradually increased and the operating deficit is reduced. These funds can be covered by reserves.
 - c. **Property Visioning Committee** Doug reported that he had two meetings concerning the properties we now own and are responsible for. The first was with the senior planner for the City of Lethbridge. Doug met with him and indicated some of the possible plans we might have with the properties. The

City's Senior planner gave Doug valuable insight as to what to do and how to maximize our objectives with the properties. He did indicate that the current zoning would not allow a parking lot to be established on our current vacant property. There would be an opportunity for re-zoning the property however it would involve an application fee, approval from the nearby resident and approval of the community association (London Road Association) as well as City Council. The City Planner did indicate that most development on the lots would follow similar format and that it would be wise if we maintained a positive relationship with the various parties. The planner also indicated that there might be some funding available depending on the nature of the project Doug's other meeting that same day involved the PVC committee hearing the experiences and suggestions Rev. David Carter had with building a three denomination apartment complex in Calgary in the late 70s. Trinity Place, nearby the Cathedral, is a multifunction building, built to meet various needs of the churches involved and seniors. The PVC committee will continue to meet (Jan 8) and discuss the recommendations and current, status of the loan.

6. Other Business

- a. **Discretionary Funds** Cathy determined that we had \$1500 to spend as discretionary funds for donation. Four organizations have been suggested as being worthy of consideration. They include the Ogan School, Chicken/ Goat charity, Sorrento (in Eddy's memory) and Lethbridge Women's Shelter. Based on information that Sorrento had already received donations, the remaining organizations would be considered. Moved by Alan Seconded by David that the Ogan School and the Lethbridge Women's Shelter receive \$600 each and the Chicken/Goat Campaign receive \$300. CARRIED
- b. **Stewardship Sunday Campaign** Cathy reported that Stewardship Sunday occurred on November 25. It was well received and there have been some returns of cards so far.
- c. **Archdeacon Swanson Scholarship** Doug reported on behalf of Darcy that the funds from Woods Gundy (TD Bank) have been transferred to U of L Awards Department and the scholarship will be administered by the U of L according to the provisions that were established by the Namesake. Darcy will be notified of the status and the recipient so long as the funds remain.
- d. **Library Upgrade** Cathy reported that library system is proceeding.

- e. **Purple Frontals** Material selected and Shannon Lomas has begun the process of purchasing the frontals
 - f. **Senior Christmas Party** all good report from those in attendance. Great time, good location, sound system worked well, acoustics seemed fine throughout the crypt. A big thanks to all the volunteers involved.
 - g. **Property Maintenance** Hall Porch and Stairs contractor contacted and work to begin in December
7. **Closing Prayer** James lead us in prayer, and the Grace was said by everyone in attendance.
8. **Adjournment** David moved adjournment