

St. Augustine's Parish Council Meeting

May 23, 2017 7:00 pm

Unapproved Minutes

Call to Order: at 7:05 pm by Chairman, Carol.

1. Prayer: Led by Linda.

2. Agenda – The circulated agenda was moved, seconded and carried.

3. Minutes of the Last Meeting: The minutes of the April 2017 meeting had been circulated in both long and web formats. **Both versions of the minutes of the April 25, 2017 meeting were moved, seconded and carried.**

4. Management Reports – were circulated prior to the meeting, except the Facilities Report that Carol highlighted at this time. They have done a cleanup of the courtyard; there have been some problems with the lawn. “Eddy’s” trees are gone. There is a need for a blind in the window in the sacristy and the alley fence needs work. The hot water line from the tank to the kitchen will be insulated.

6. Financial Report to the end of April: Cathy reported that contributions are over budget and total income is also over budget. Expenditures are under budget so there is a net surplus to date. The miscellaneous amount in the April report is for the youth conference. Business machines are over-budget due to an increase in the copier contract. The committee is still keeping an eye on utilities. In the Funds: The expense of the roof repairs will come out of the Capital Fund. The Rental House Fund is in a negative position for this year only. One house has not been rented for a while and renovations were needed. In addition, the cost of the tree removal came out of this Fund. The Fund is still in a positive position across all years that we have had it.

7. Other Business:

a) ACOP (Advisory Committee on Postulants for Ordination) – Steve reported that he had five interviews in two days and is happy to announce that he is now a candidate for ordination. Everyone congratulated him. James said he will meet with the Archbishop next week and discuss what comes next.

b) Coffee Hour – Carol passed around a signup list. The fellowship aspect of this ministry is important and there is no need to provide anything fancy. All is provided and no shopping is necessary. August 27 is the Feast of St Augustine, so we will need cake that day.

c) Flower Delivery – a sign up list for this was also circulated.

d) White Vestments – They are here and are beautiful. The purple ones have been inspected and are not in good shape. They have been repaired many times and the fabric is just getting too old. They should be replaced; there aren't many that do this work. The good news is that an anonymous donor has offered \$5000 toward new purple vestments. This is really close to the total cost so it will only cost us about \$200. They have been ordered.

e) Air Circulation in St Monica's Chapel – Looking at vents with fans on the north side to draw cool air through the church in the mornings. There are no real details on this yet.

f) Hall Modernization – Corporation hasn't had time to consider this yet but it is still on their radar.

g) Volunteer Forms – Volunteer Alberta says we need to update our forms. The police check fees are waived. They are in the process of finding out who needs to do their checks.

h) Vergers' Concerns – Corporation has discussed some issues surrounding the rental booking processes, like who unlocks the doors, who locks them, etc. Barbara is looking at the contract and has found that there is no verger fee included. Parishioners pay a \$60 fee plus a donation; the general public pays a rental fee but there is no verger fee included. This needs fixing.

i) Office Administration – Carol said that she hoped to be able to report on how Corporation is working through some concerns but nothing can be discussed yet.

j) Rental #408 – As noted in the minutes from April, several things have been done in #408. Many things have been fixed and there is still some repair work to do. They are working with David, the property manager, to document repairs and equipment (appliance) replacement schedules. It was suggested that some of the large back yard on this property could be used for parking. Need to ensure that the project is done properly. This wouldn't take too much of the yard as it is large anyway. Kay said she would investigate different options for fencing, etc. A big thanks was expressed to Kay and Dick.

Other – This year is the 500th anniversary of the Reformation. The commemoration is on September 30 and we have offered our church to the Lutheran church as the venue. All the downtown churches are invited. James and Steve will likely be asked to participate.

Adjournment and closing prayer: @ 7:56 pm on a motion by Jean.