

ST. AUGUSTINE'S PARISH COUNCIL MEETING Web Version

Tuesday, June 23, 2020

Time: 7:00 pm

Place: Zoom Meeting

Next Meeting: September 22, 2020

In Attendance: Carol, Don, Lee, Pat, Cathy, Michelle, Jason, Tom, Doug, Darcy, Richard, Alison, Rev. Steve, Mark, Pat (Parish Clerk)

Regrets: None

1. **Opening Prayer:** Steve opened the meeting in prayer.
2. **Adoption of Agenda:** Moved by Carol, seconded by Don that the Agenda be adopted as printed. **CARRIED**
3. **Adoption of May Minutes for Website and Records:** Moved by Carol, seconded by Pat P that the minutes be adopted as printed. **CARRIED**
4. **Management Reports:** Tom brought us up to date on the duplex reno, the office refurbishment, and the fact that there are no estimates for the North doors yet. He will continue working on these. Steve reviewed the printed Covid Response Team report submitted by Karen.
5. **Business Arising from the Minutes:**
 - a. **Financial Report:** Cathy gave a comprehensive review of the Financial Statements to May 31, 2020. She mentioned that E-Transfers will soon be available to Parishioners and this will be announced in the next newsletter.
 - b. **Internal Loan:** Moved by Mark, seconded by Richard that up to \$85,000.00 of our current rental house financing (line of credit) be replaced with an "internal loan" from church funds, when arranging the next financing agreement with the Credit Union in September 2020. Following questions from Richard, Michelle and Darcy and a lengthy discussion the motion was **CARRIED**

C. Diocese Application to Government for Funding Relief due to Covid-19:

Cathy explained that all the Parishes in the Diocese are acting as a group for the purpose of determining if we are eligible for the Canada Employment Wage Subsidy, and to follow through with an application if we are eligible.

6. Other Business:

- a. Verger/Office Assistant Summer Position:** Steve announced that Michelle and Emily will share these positions.
- b. Office Refurbishment:** Steve reports that this is coming along and should be completed in the next week.
- c. Property Visioning Committee:** Alternative design for the parking lot as requested by the City will accommodate 24 parking spaces. The search for a bulk renter for the parking lot is in progress. Over the summer the parking lot will be leveled and gravelled, with tenders being put out for that.
- d. Rental Duplex 417-11th Street:** Renovations were completed by June 1 and a new renter is in place.
- e. 408-12th Street Real Estate Listing:** Steve and Carol will be meeting with the Real Estate agent about relisting this property. The agent advises that we let the listing lapse for 10 days after which the listing will be treated as a new one and will get more attention.
- f. Live Stream Services:** Jason reports that the Live Stream Services are going well and they will soon be implementing a Summer schedule for Morning and Evening prayer and Compline. There is strong support for these services to continue after we are back in person. Steve and Jason are researching the cost of necessary equipment if this was to happen. Darcy suggested that a Technology Committee be formed. Steve put forward that this would best be done under the auspices of the Communications Committee. After some further discussion it was moved by Darcy, seconded by Pat P. that the \$500.00 gift to Parish Council by the Evening Group be put toward this equipment. Following a discussion, it was moved by Doug, seconded by

Lee that the motion be tabled until the end of September at the latest.

CARRIED

- g. Covid Response Team Update:** Steve stated that several options are being discussed for re-starting in person services once we have permission from the Archbishop, who has put together a Task Force, including our own Brenda . The services will not immediately resume as they were before as the team must consider many facility and health and sanitation issues.
 - h. Every Member Visitation Phoning Ministry:** Steve reports that another complete phoning is scheduled for August. The majority felt that this personal contact by telephone was very important.
 - i. Search Committee:** Steve left the meeting at this point. Carol reports that things are moving ahead according to Diocese plans. No date has been set for the posting of the position on the Diocesan website. The Parish Profile is ready to be used for applicants.
 - j. Steve's Holidays:** From July 12-August 2. Steve is wished a good holiday which is well deserved.
 - k. Reminder Item:** \$500.00 gift from Evening Group
- 7. Closing Prayer and Adjournment:** Jason prayed and led us in The Grace. The meeting was adjourned at 8:45 pm.

